

People & Places Board

Agenda

Thursday, 26 January 2017
1.00 pm

Rooms A&B, Ground Floor, Layden House,
76-86 Turnmill Street, London, EC1M 5LG

Guidance notes for members and visitors Layden House, 76-86 Turnmill Street, London, EC1M 5LG

Please read these notes for your own safety and that of all visitors, staff and tenants.

Welcome!

Layden House is located directly opposite the Turnmill Street entrance to Farringdon station, which is served by the Circle, Hammersmith & City, and Metropolitan lines as well as the Thameslink national rail route.

Security

Layden House has a swipe card access system meaning that a swipe enabled security passes will be required to access the lifts and floors 1-5.

Most LGA governance structure meetings will take place on the **ground floor** of Layden House which is open access and therefore does not require a swipe enabled security pass. **Access** to the rest of the building (floors 1-5) is via swipe enabled security passes.

When you visit Layden House, **please show your Local Government House security pass to reception** and they will provide you with a temporary pass which will allow you access to floors 1-5 if required. **Please don't forget to sign out at reception and return your security pass when you depart.**

If you do not have a LGH Security Pass, please email [member services](#) with your name and a recent photo and a pass will be made for you. You can pick this up from the Layden House reception desk on your next visit.

Fire instructions

In the event of the fire alarm sounding, vacate the building immediately via the nearest fire exit onto Turnmill Street and take the next turning on your left – Benjamin Street to St John's Gardens.
DO NOT USE THE LIFTS.
DO NOT STOP TO COLLECT PERSONAL BELONGINGS.
DO NOT RE-ENTER BUILDING UNTIL AUTHORISED TO DO SO.

Soft Seating Area

There is a small soft seating area on Floor 2 which will also operate as an 'Open Council' area for visiting members and officers from member councils. Please note however that unlike Open Council, this area does not have tea and coffee facilities, nor access to computers.

Toilets

There are accessible toilets on the Ground Floor, 2nd and 4th floors.

Accessibility

If you have special access needs, please let the meeting contact know in advance and we will do our best to make suitable arrangements to meet your requirements.

Parking is available at the rear of the building for Blue Badge holders, accessed via the Turks Head Yard, North underpass. Disabled WCs are situated on the ground and 4th floors. An induction loop system is available in the 5th floor conference venue. For further information please contact the Facilities Management Helpdesk on 020 7664 3015.

Guest WiFi in Layden House

WiFi is available in Layden House for visitors. It can be accessed by enabling “Wireless Network Connection” on your computer and connecting to LGA-Free-WiFi. You will then need to register, either by completing a form or through your Facebook or Twitter account (if you have one). You only need to register the first time you log on.

Further help

Please speak either to staff at the main reception on the ground floor, if you require any further help or information. You can find the LGA website at www.local.gov.uk

Why have the LGA’s Headquarters moved?

The LGA has temporarily relocated from Local Government House (LGH) in Smith Square to Layden House in Farringdon, effective from Monday 31 October 2016. This is to allow extensive refurbishment work to be carried out to LGH.

The refurbishment works will see the ground floor conference centre and all meeting rooms fully refurbished. Floors 1, 2 and 3 will be upgraded and released for commercial letting to enable the LGA to maximise the income from this building as part of its drive for financial sustainability. A new and larger Open Council will be located on the seventh floor. The refurbishment is expected to last for nine months and we expect to be back in LGH by September 2017.

We appreciate your understanding and flexibility during this time.

People & Places Board
26 January 2017

There will be a meeting of the People & Places Board at **1.00 pm on Thursday, 26 January 2017**
Rooms A&B, Ground Floor, Layden House, 76-86 Turnmill Street, London, EC1M 5LG.

A sandwich lunch will be available at 1.00pm.

Attendance Sheet:

Please ensure that you sign the attendance register, which will be available in the meeting room. It is the only record of your presence at the meeting.

Political Group meetings:

The group meetings will take place in the morning. Please contact your political group as outlined below for further details.

Apologies:

Please notify your political group office (see contact telephone numbers below) if you are unable to attend this meeting.

Conservative:	Group Office: 020 7664 3223	email: lgaconservatives@local.gov.uk
Labour:	Group Office: 020 7664 3334	email: Labour.GroupLGA@local.gov.uk
Independent:	Group Office: 020 7664 3224	email: independent.grouplga@local.gov.uk
Liberal Democrat:	Group Office: 020 7664 3235	email: libdem@local.gov.uk

Location:

A map showing the location of Layden House is printed on the back cover.

LGA Contact:

Eleanor Reader-Moore
Eleanor.reader-moore@local.gov.uk 0207 664 3383

Carers' Allowance

As part of the LGA Members' Allowances Scheme a Carer's Allowance of up to £7.20 per hour is available to cover the cost of dependants (i.e. children, elderly people or people with disabilities) incurred as a result of attending this meeting.

Social Media

The LGA is committed to using social media in a co-ordinated and sensible way, as part of a strategic approach to communications, to help enhance the reputation of local government, improvement engagement with different elements of the community and drive efficiency. Please feel free to use social media during this meeting. **However, you are requested not to use social media during any confidential items.**

The twitter hashtag for this meeting is #lgapp

People & Places Board – Membership 2016/2017

Councillor	Authority
Conservative (12)	
Cllr Mark Hawthorne MBE (Chairman)	Gloucestershire County Council
Cllr Gillian Brown (Vice Chairman)	Arun District Council
Cllr Philip Atkins OBE	Staffordshire County Council
Cllr Derek Bastiman	Scarborough Borough Council
Cllr Roger Blaney	Newark & Sherwood District Council
Cllr Paul Carter CBE	Kent County Council
Cllr Chris Hayward	Hertfordshire County Council
Cllr Daniel Humphreys	Worthing Borough Council
Cllr Kenneth Meeson	Solihull Metropolitan Borough Council
Cllr John Osman	Somerset County Council
Cllr Blake Pain	Harborough District Council
Cllr Ken Turner	Pendle Borough Council
Substitutes	
Cllr Philip Ham	Mendip District Council
Cllr Robin Howe	Huntingdonshire District Council
Cllr Chris Saint	Stratford-on-Avon District Council
Labour (4)	
Cllr Michael Payne (Deputy Chair)	Gedling Borough Council
Cllr Vince Maple	Medway Council
Cllr Jennifer Mein	Lancashire County Council
Cllr Caitlin Bisknell	Derbyshire County Council
Substitutes	
Cllr Leigh Redman	Somerset County Council
Cllr Frank Radcliffe	North Hertfordshire District Council
Independent (3)	
Cllr John Pollard (Deputy Chair)	Cornwall Council
Cllr Chris Townsend	Surrey County Council
Cllr Amanda Martin	Council of the Isles of Scilly
Substitutes	
Cllr Helen Grant	North Yorkshire County Council
Liberal Democrat (3)	
Cllr Heather Kidd (Deputy Chair)	Shropshire Council
Cllr Stan Collins	South Lakeland District Council
Cllr Sarah Osborne	Lewes District Council

People and Places Board - Attendance 2016-2017

Councillors	29/9/16	01/11/16
Conservative Group		
Mark Hawthorne MBE	Yes	Yes
Gillian Brown	Yes	Yes
Philip Atkins OBE	Yes	Yes
Derek Bastiman	Yes	Yes
Roger Blaney	No	Yes
Paul Carter CBE	Yes	Yes
Chris Hayward	No	No
Daniel Humphreys	Yes	Yes
Ken Meeson	Yes	Yes
John Osman	No	Yes
Blake Pain	Yes	Yes
Ken Turner	Yes	Yes
Labour Group		
Michael Payne	Yes	Yes
Vince Maple	Yes	Yes
Jenny Mein	Yes	Yes
Caitlin Bisknell	No	Yes
Independent		
John Pollard	Yes	No
Chris Townsend	No	Yes
Amanda Martin	Yes	Yes
Lib Dem Group		
Heather Kidd	No	Yes
Stan Collins	Yes	Yes
Sarah Osborne	Yes	Yes
Substitutes/Observers		
David Bill	Yes	
Leigh Redman	Yes	Yes
Chris Saint		Yes

Agenda

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6. Skills and Employment (to note for this meeting - the item will be discussed in full at the March board meeting)	29 - 32
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Date of Next Meeting: Thursday, 9 March 2017, 1.00 pm, Rooms A&B, Ground Floor, Layden House, 76-86 Turnmill Street, London, EC1M 5LG